



**OPERATION:
OPPORTUNITY**
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Helpful Tips

Interviewing

Interview Tips

When invited to an interview, it may start with either a pre-screen call from one of our recruiters or an HR manager working closely with the hiring manager to find the right candidate for the role. It may even be an email request to submit a digital interview using the HireVue platform. Whichever you receive, know the initial pre-screen or digital interview are one of the most important parts of the job search and will be your chance to shine, therefore preparation is key!

You must always get past the screening stage with Hilton recruiters and beat out other candidates to get to the interview point with the hiring manager, that's the goal! This will be your opportunity to show the value you will bring to the organization and land the job. You will need to articulate how the role aligns with your background, training, and functional experience, as well as, speak to why you want to join Team Hilton! This is big!

Additionally, be especially mindful of your tone of voice, eye contact, how you answer the questions, and be sure to show over-the-top enthusiasm when talking about the roles you've had and the one you're interviewing for! Check out these online resources to help you along:

- **Reinventing Michael Banks Video:** <http://www.reinventingmichaelbanks.com/>
- **Ace the Phone Interview:** <http://youtu.be/S4hKN6vt6VE>
- **Deliver Your Elevator Pitch:** http://youtu.be/vrVf_4aFnRM
- **Prepare for a Job Interview:** <http://youtu.be/iYBfI5YcQIM>
- **Perfect Tell Me About Yourself:** <https://m.youtube.com/watch?v=Cyww7eRVj3E>
- **The "STAR" Technique:** <https://www.youtube.com/watch?v=qKBubKO-798>
- **Career Tips:** <http://www.lynda.com/Business-Skills-tutorials/Translating-Your-Military-Skills-Civilian-Workplace/368414-2.html>
- **Interview Prep:** <http://www.youtube.com/watch?v=LkK6m9fJYhA&sns=em>
- **Follow-Up Questions:** <http://www.businessinsider.com/job-interview-follow-up-questions-2014-6>
- **Pass the Job Interview:** https://www.youtube.com/watch?time_continue=2356&v=9mXG3AiXVMY
- **Digital Video Interview Tips:** https://hirevue.secure.force.com/E2Candidate/?lang=en_US