



**BAYADA**

Presidential Scholarship  
Program

## BAYADA PRESIDENTIAL SCHOLARSHIP APPLICATION

Make an investment in your future and apply for a BAYADA Presidential Scholarship today. Now is your opportunity to apply for a monetary award from our scholarship fund to help you achieve your personal and professional goals. Please return the completed application to your office by May 11, 2018.

### Requirements:

1. You must be a BAYADA professional caregiver (field employee).
2. You have worked a minimum of 26 actual weeks for BAYADA Home Health Care as of March 18, 2018.
3. Include a one-page typed (see page 2) or legibly written essay telling us how your one class applies to your educational goals and why you deserve to be awarded the scholarship. Include any academic achievements, community service or volunteer work, and any awards or honors you may have received, such as being selected as a Hero of the Quarter within your office.
4. Include two letters of recommendation that tell us how you embody *The BAYADA Way*. At least one must be written by your client services manager or office director. The second can be written by a clinical manager, client, or coworker.
5. The submission deadline is May 11, 2018. Awards will be given to those who meet eligibility requirements and will be chosen by a selection committee before July 2, 2018. Individual awards will range up to \$1,500 and are intended to be applied toward expenses for one job-related class, course, seminar, training, etc. taken from fall 2018 through summer 2019.
6. If chosen, monetary awards will be issued only if you submit official receipts or invoices for out-of-pocket educational expenses. Scholarship payments may be made directly to a financial aid lender if loan payment coupons are produced, or to a school when balances are due. All awards must be claimed by summer 2019. To remain eligible, you must also be an active BAYADA professional caregiver in good standing with BAYADA throughout the completion of the class, and successfully complete the class with a grade of C or better. Should you drop or not complete the class, or not receive the required grade, you will be responsible for the return of the tuition payment.

Personal Information			
Last Name	First Name	Social Security Number	
Employee Number	Office Name	Office Abbreviation/Number	
Position	Employment Dates	Email Address	
Educational Background			
Name of School	Address/City/State	Years Attended	Degree Received In
Name of School	Address/City/State	Years Attended	Degree Received In
License/Registry Number		State of Issue	Expiration Date
Education Program or Course Information			
What is the title of the job-related educational class you wish to take from fall 2018 through summer 2019?			
What is the estimated cost for this one class?			
How will this class relate to your position at BAYADA?			
Where is this class being offered?			
Are you currently enrolled in a personal or educational program here? <input type="checkbox"/> Yes <input type="checkbox"/> No    If yes, please specify.			
May we use a quote from your essay and your ID badge photo in future Presidential Scholarship promotional materials? <input type="checkbox"/> Yes <input type="checkbox"/> No			
I agree with the terms and conditions of being awarded a scholarship as indicated in the Requirements section of this application and certify that the information provided on this application is accurate to the best of my knowledge.			
Applicant/Employee signature _____		Date _____	

## Essay Section

Use the form field below to tell us how your one class applies to your educational goals and why you deserve to be awarded a scholarship.

To submit this application, click the button on the right or hand deliver it to your service office.



**BAYADA**

Presidential Scholarship  
Program

## BAYADA Presidential Scholarship Program FAQs

**1. Are there any exceptions to the number of weeks I have to work to be eligible for the scholarship?**

All scholarship recipients are required to work a minimum of 26 weeks as of March 18, 2018, without exception. If needed, you may obtain clarification of your weeks worked from your client services manager.

**2. If awarded a 2018 scholarship, when can classes be taken?**

Scholarships granted in 2018 can be used for classes beginning in fall 2018.

**3. Does a scholarship remain valid indefinitely?**

No, scholarships granted in 2018 must be claimed for classes taken from fall 2018 through summer 2019.

**4. How much of my educational expenses will be covered by a BAYADA Presidential Scholarship?**

Scholarship awards range up to \$1,500.

**5. How do I estimate the cost of tuition or books for one class on my application form?**

Your cost estimate of tuition and books should reflect the fees associated with one particular class of interest, not the cost for a semester or an entire degreed program. Class costs are often published where enrollment information is provided, or can be calculated based on the number of credit hours for your class of interest.

**6. If I want to register for an educational seminar out of state, are travel and lodging fees covered by my scholarship?**

No, scholarships are intended to cover educational expenses. Therefore, they can be applied toward registration fees for conferences or seminars, but not travel or lodging.

**7. How are award amounts determined?**

Scholarship award amounts are based on the estimated cost of the course being taken, the number of weeks worked as of the posted deadline, and the number of qualified applications received.

**8. Are BAYADA Presidential Scholarships only awarded for classes taken within degreed programs?**

No, scholarships are awarded for one-time trainings, conferences, and seminars as well as classes within degreed programs.

**9. If I do not have all my recommendations in by May 11, 2018, can I submit them at a later date?**

No, applications must be complete and submitted by May 11, 2018 to be considered for an award.

**10. What is required for my application to be considered complete?**

1. Completed application with accurate class cost projection
2. Two letters of recommendation (one specifically from a client services manager or director, and the other from a clinical manager, client, or coworker)
3. One-page essay describing your educational goals and rationale for deserving a scholarship

**11. Can I submit one recommendation from my clinical manager and one recommendation from a client for my application to be considered complete?**

No, one letter must be from a client services manager or director who would be able to comment on your professional standing with the company.

**12. If I am awarded a scholarship, will I automatically receive a check in the mail?**

No, you must provide a receipt or invoice showing a balance due for out-of-pocket educational expenses before your award can be issued. Recipients must be actively employed at BAYADA when submitting expenses.

**13. If all of my academic expenses are covered by financial aid, should I still apply for a scholarship?**

No, a BAYADA Presidential Scholarship intends to cover out-of-pocket educational expenses such as tuition, fees, and books. If all your costs are covered by financial aid and you have no out-of-pocket expenses, you would not be eligible to claim a scholarship award.

**14. If my academic expenses are covered by student loans, should I still apply for a scholarship?**

Yes, if all academic expenses are deferred through student loans, your BAYADA Presidential Scholarship can be sent directly to your lender with proper documentation. Please remember your scholarship can be applied only to loans acquired for the upcoming academic year as indicated in #2 and #3.

**For answers to any other general questions regarding the Presidential Scholarship Program, please contact your manager.**